

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session Meeting on the 1st of May, 2025 in the Cafeteria at Fairfield South Elementary School.

The meeting was called to order by the President at 6:30 p.m.

25-38 APPOINTMENT OF TREASURER PRO TEM

MOTION – Moved by Mr. Napier to approve the following:

Appoint Scott Clark as Treasurer Pro Tem since Interim Treasurer is not present at the Board Meeting.

SECOND – Seconded by Mrs. Berding-Miller

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller & Mr. Napier

Abstain – Mr. Clark

Nays: None

Motion Carried: 3-0

ROLL CALL – Present: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Absent: Mrs. Gundrum

Also present: Mr. Smith, Mr. Hussel, Mrs. Hauer, Mrs. Aug, Mr. Perry & Mr.

Clemmons

Absent: Ms. Lee

PRESENTATIONS/RESOLUTIONS

A. South Elementary School Spotlight – Jenny Ament

Mrs. Ament shared the South motto – “Where every student is a STAR.” She highlighted the following groups:

- Chorus performance
- Safety Patrol
- The South Star Newspaper
- Published Poets
- Student Council
- Collaborative Mural

The Board thanked Mrs. Ament and all the students for the presentation.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

25-39 RESIGNATIONS/RESIGNATION CORRECTIONS/UNPAID LEAVE OF ABSENCE/EMPLOYMENT– Mr. Hussel

MOTION – Moved by Mrs. Berding-Miller to approve the following:

A. Personnel – Professional

1. Resignations

- a. Rachel Ballester, Central, 4th grade ELA

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- (effective at the end of the 2024-2025 school year; for personal reasons)
- b. Laura Bell, Crossroads, Intervention Specialist  
(effective June 1, 2025; for retirement purposes)
  - c. Karly Landis, District, Speech Language Pathologist  
(effective at the end of the 2024-2025 school year; for personal reasons)
  - d. Hannah Mitchell, East, Intervention Specialist MD/SC unit  
(effective at the end of the 2024-2025 school year; for personal reasons)
  - e. Amanda Robey, North, Intervention Specialist  
(effective at the end of the 2024-2025 school year; for personal reasons)
  - f. Allison Schick, Compass, 3rd grade Math/Science/Social Studies  
(effective July 1, 2025; for retirement purposes)
  - g. Elisa White, District, School Psychologist  
(effective at the end of the 2024-2025 school year; for personal reasons)
  - h. Alexis Wissel, Central, Intervention Specialist MD/SC unit  
(effective at the end of the 2024-2025 school year; for personal reasons)
  - i. Laura Yoder, East, Reading Center  
(effective June 1, 2025; for retirement purposes)
2. Resignation Corrections
- a. Shannon Cupp, Crossroads, Assistant Principal  
(correct effective date of retirement to end of the day on June 30, 2025;  
previously listed on February 6, 2025 Board agenda effective August 1, 2025;  
for retirement purposes)
  - b. Greg Gaston, Senior High, English  
(correct effective date of retirement to June 1, 2025; previously listed on  
February 6, 2025 Board agenda effective August 1, 2025; for retirement  
purposes)
3. Unpaid Leave of Absence
- a. Alyssa Rickard, South, Intervention Specialist  
(effective on May 2, 2025 through May 21, 2025; for childrearing purposes)
4. Employment
- a. Laurie Bunger, District, Occupational Therapist  
(recommended for a new one-year limited teaching contract for the 2025-  
2026 school year, effective August 7, 2025; for a replacement position)
  - b. Courtney Coyle, Creekside, Intervention Specialist ID unit  
(recommended for a new one-year limited teaching contract for the 2025-2026  
school year, effective August 7, 2025; for a replacement position)
  - c. Gena Martin, Central, 5th grade Social Studies/Science/Writing

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(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)

- d. Dylan Robinson, Creekside, 6th grade ELA  
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- e. Kaylee Williams, Central, 2nd grade ELA  
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- f. Special Education Extended School Year 2024-2025

Alison Ficklin

(The above-named persons are recommended for employment as teachers for the 2025 special education extended school year as needed at the rate of \$34.39 per hour from June 2025 through July 2025, specific dates to be determined.)

- g. Elementary Summer School Teachers 2024-2025

Amanda Barnette  
Todd Bradbury  
Kyle Chambers  
Lauren Cummins  
Karrie Gallo  
Sally Hanes  
Madalyn James  
Supriya Khirwadkar  
Haley Lewis  
Tiffany Mason  
Stacy McQueen  
Lindsay Moeung  
Gena Martin  
Kaitlyn Myers  
Jaime Powell  
Allison Schick  
Vani Sabbarayula  
Terri Sunderman  
Jennifer Swigonski  
Linh Tran  
Heather Wright

(The above-named persons are recommended for employment as teachers for the 2025 elementary summer school program as needed at the rate of \$34.39 per hour from June 2, 2025 through June 26, 2025. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

- h. Extracurriculars 2024-2025

**Senior High**

James Roth, Baseball, Reserve Assistant  
Corrin Urmie, Lacrosse, Girls JV Coach

**Creekside Middle**

Shelby Stearns, Department Head, Integrated Language Arts, 6th Grade

i. Substitute Teacher 2024-2025

Patricia Cossey

(All recommendations are for the 2024-2025 school year at a rate of \$125 per day.)

j. Home Instructors 2024-2025

Amberly Minton  
Rachel Thomas  
Angela White

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$34.39 per hour, effective for the 2024-2025 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Napier

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

25-40

RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT/SUPPORT  
SUBSTITUTES– Mr. Hussel

MOTION – Moved by Mr. Napier to approve the following:

B. Personnel – Support

1. Resignations

- a. Patsy Avery, North, Educational Assistant  
(effective the end of the 2024-2025 school year; for personal reasons)
- b. Brady Bowling, Compass, Educational Assistant  
(effective April 11, 2025; for personal reasons)
- c. Elizabeth Cain, Creekside, Clerk IV  
(effective the end of the day April 11, 2025; for personal reasons)

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- d. Debra Hampton, Compass, Secretary III  
(effective the end of the day July 25, 2025; for personal reasons)
  - e. Jennifer Ledbetter, Freshman, Secretary III  
(effective June 30, 2025; to accept another position within the District)
  - f. Linda McClure, Creekside, Educational Assistant  
(effective the end of the day August 31, 2025; for retirement purposes)
  - g. Maegan Noland, District, Confidential Secretary II  
(effective the end of the day May 16, 2025; for personal reasons)
  - h. Nicole Samples, North, Educational Assistant  
(effective the end of the day April 22, 2025; for personal reasons)
  - i. Linda Servidio, Crossroads, Educational Assistant  
(effective the end of the day May 31, 2025; for retirement purposes)
  - j. Jennifer Thompson, District, Bullying and Harassment Specialist/  
Title IX Coordinator  
(effective the end of the day June 30, 2025; for personal reasons)
2. Unpaid Leaves of Absence
- a. Kristine Partlow, Compass, Educational Support Assistant  
(effective April 8, 2025; for personal reasons)
  - b. Kristine Partlow, Compass, Educational Support Assistant  
(effective April 16, 2025; for personal reasons)
  - c. Kristine Partlow, Compass, Educational Support Assistant  
(effective .5 day April 22, 2025; for personal reasons)
  - d. Kristine Partlow, Compass, Educational Support Assistant  
(effective April 23, 2025; for personal reasons)
  - e. Christopher Young, Creekside, Custodian  
(extension of Unpaid Leave of Absence effective April 17, 2025 through May 1  
3, 2025; for personal reasons)
3. Employment
- a. Shellie Doyle, Creekside, Clerk IV  
(effective July 21, 2025; for a replacement position)
  - b. Amanda Richards, Crossroads, Educational Assistant  
(effective April 14, 2025; for a replacement position)

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- c. Amy Scott, District, Confidential Secretary I  
(effective May 12, 2025; for a replacement position)
- d. Diana Weeks, District, Assistant Treasurer  
(recommended for a new two-year administrative contract effective July 1, 2025 – June 30, 2027, for 228 days, on the support administrative salary range 2 for a replacement position)
- e. Ethan West, Crossroads, Educational Assistant  
(effective April 16, 2025; for a replacement position)

4. Support Substitutes 2024-2025

Zykel Finch - Bus Driver, Driver Trainee, Educational Assistant  
Douglas Messer - Bus Driver, Driver Trainee, Educational Assistant

(All recommendations are for the 2024-2025 school year at a rate approved by the Board, and contingent upon satisfactory submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Berding-Miller

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

- 1. Fund Agreement Between the Fairfield Community Foundation and the Fairfield City School District – Billy Smith

Mr. Smith stated he and Mrs. Gentry-Fletcher recently met with the Fairfield Community Foundation to create a fundraiser to give residents a chance to donate to the Back to School Bash.

- 2. Proposed negotiated agreement between the Fairfield Board of Education and the Ohio Association of Public School Employees Local #727 effective July 1, 2025 through June 30, 2027 – Lance Perry

Mr. Perry said he was pleased to announce that a tentative agreement has been reached with Ohio Association of Public School Employees Local #727. A few highlights of the agreement are it's a two year agreement and a three percent raise each year. He said some changes were how dues were collected, adding bereavement leave and change title of Head Cook to Kitchen Manager.

- 3. Consideration of Re-employment of Janette Flick – Jason Hussel

Mr. Hussel asked to consider re-employment of Janette Flick due to this being a hard to fill position. He stated there will be a public hearing at the May 15<sup>th</sup> meeting.

- 4. Diagnostic/Screening Assessment Change – Mandy Aug

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Mrs. Aug shared the decision of changing MAP Testing to i-Ready. She stated there is no need for Board Action but wanted to let the Board know of this change.

5. MOU with the Fairfield Classroom Teachers Association due to STRS Changes – Kim Hauer

Mrs. Hauer said due to Ohio Board revising retirement at any age and thirty-two years' experience, this recommendation is for an extension of the deadline of April 1<sup>st</sup> to May 15<sup>th</sup> for this school year only.

6. Extracurricular Review Committee Recommendations for 2025-2026 – Kim Hauer

Agents of Change (Rescind)  
Creative Writing Club Sponsor (Rescind)  
FLA Advisor (Rescind)  
German Club (Rescind)  
Interalliance Club Advisor (Rescind)  
SADD Sponsor (Rescind)  
Student Government Advisor (Rescind)  
Jazz Combo Director (Rescind)  
Cheerleader Coach, 6th grade (1) (Rescind)  
Intramurals (2) (Rescind)  
Safety Patrol (1) (Rescind)  
Destination Imagination Grades 9-12 (3) (Rescind)  
Peer Counseling Advisor (Rescind)  
Pop Orchestra Co-Director (2) (Rescind)  
Robotics Mentor (Rescind)  
Rocket Club (Rescind)  
Science Olympiad Coach (Rescind)  
Volleyball, Assistant (Rescind)  
Destination Imagination (3) (Rescind)  
Lego Robotics Supervisor (1) (Rescind)  
Elementary Drama Club Advisor (2) (Rescind)  
Destination Imagination Coordinator (Rescind)  
ACT-SO Club Advisor, Assistant (Rescind)  
Step Team Advisor (Rescind)  
Symphonic Winds Director (Rescind)  
After School Tutoring Coordinator, Creekside (Rescind)  
Select Choir Directors (1) (Rescind)  
Select Orchestra Director (2) (Rescind)  
Drama Club Director (2) (Rescind)  
ACT-SO Club Advisor, Assistant (Rescind)  
Assistant Athletic Trainer (Rescind)  
Brothers & Sisters United (Schedule Change)  
Latin American Student Alliance (New)  
Women in STEM Club Coordinator (New)  
Orff Ensemble Director (New)  
STEAM Club Advisor (Schedule Change)  
Coding Club Advisor (New)

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3D Print Club Advisor (New)  
Special Needs Fishing Trip and Field Day, Coordinator (New)  
PBIS Advisor (New)  
Talent Show Coordinator (2) (New)  
Wrestling, Head Coach, Girls (Name Change Only)  
Wrestling, Assistant Coach, Girls (New)  
Volleyball, Varsity Head Coach, Girls (Schedule Change)  
Track, Assistant - Senior High (2) (New)  
Athletics Facilities Coordinator (Schedule Change)  
Dance Team, Head Coach, Football (Name Change Only)  
Dance Team, Assistant Coach, Football (Name Change Only)  
Dance Team, Head Coach, Basketball (New)  
Dance Team, Assistant Coach, Basketball (New)  
Head Football Coach, 7th grade (Schedule Change and Name Change)  
Head Football Coach, 8th grade (Schedule Change and Name Change)  
Middle School Wrestling Coach, Girls (New)  
Swim Coach, Assistant (New)  
Track, Assistant - Middle School (2) (New)

Mrs. Hauer said this is an annual review in which forty-five applications were reviewed. This will be on the agenda for approval at the May 15<sup>th</sup> meeting.

7. Board Policies – Kim Hauer
  - a. DECA - Administration of Federal Grant Funds  
This is a revised policy.
  - b. DJF - Purchasing Procedures  
This is a revised policy.
  - c. JHG - Reporting Child Abuse and Mandatory Training  
This is a slight revision due to Senate Bill 208.
  - d. IGBA - Programs for Students With Disabilities  
This is an update due to Ohio Department of Education & Workforce.  
All these policies will be on the May 15<sup>th</sup> agenda for approval.

25-41

APPROVAL OF RESTRICTED FUND AGREEMENT BETWEEN THE FAIRFIELD COMMUNITY FOUNDATION AND THE FAIRFIELD CITY SCHOOL DISTRICT/APPROVAL OF THE NEGOTIATED AGREEMENT BETWEEN THE FAIRFIELD BOARD OF EDUCATION AND THE OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES LOCAL #727/APPROVAL OF MOU BETWEEN THE BOARD OF EDUCATION AND FAIRFIELD CLASSROOM TEACHERS' ASSOCIATION IN REGARD TO ADDITIONAL SEVERANCE PAY FOR THE 2024-2025 SCHOOL YEAR

MOTION – Moved by Mr. Napier to approve the following:

D. Item for Board Action

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1. Recommend Approval of the Restricted Fund Agreement Between the Fairfield Community Foundation and the Fairfield City School District.
2. Recommend the approval of the negotiated agreement between the Fairfield Board of Education and the Ohio Association of Public School Employees Local #727 effective July 1, 2025 through June 30, 2027.
3. Recommend approval of MOU between the Board of Education and Fairfield Classroom Teachers' Association in regard to Additional Severance Pay for the 2024-2025 School Year.

SECOND – Seconded by Mrs. Berding-Miller

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

COMMITTEE REPORTS

A. Legislative Update – Jerrilynn Gundrum

No update.

B. Butler Tech – Brian Begley

Mr. Begley stated that the All Boards Meeting was also this evening along with student showcases but was pleased they added a second showcase night. He was delighted to learn that Mr. Clark, Mrs. Berding-Miller and Mr. Smith were able to attend the earlier showcases.

C. Student Achievement – Abby Berding-Miller

Mrs. Berding-Miller gave a shout out to Jared Robb, an eighth-grade student at Creekside Middle School who approached his music teacher about composing three pieces. One piece will be performed at the Arts Fair on Sunday, May 4<sup>th</sup> at 3:45 p.m. in the Performing Arts Center.

D. Parks and Recreation – Scott Clark

Mr. Clark said the Aquatic Center opens in thirty days and the grand opening of the splash pad at Harbin Park will be Saturday, May 17<sup>th</sup> at 11:00 a.m.

E. Planning Commission – Billy Smith

Mr. Smith stated the last meeting was cancelled so there was no update.

ANNOUNCEMENTS

May 04, 2025 – Arts Fair, 1:00-5:00 PM, Fairfield Senior High School & Fairfield Freshman School

May 15, 2025 – Board Meeting, (Regular Session), 6:30 PM, Fairfield Senior High School, Catherine D. Milligan Room

May 16, 2025 – Last Day for Seniors

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- May 19, 2025 – Fairfield Senior High School Senior Walk, 10:00 AM, FCSD Elementary Schools
- May 20, 2025 – Butler Tech Senior Graduation Ceremony, 7:00 PM, Cintas Center, Xavier University
- May 21, 2025 – End of 2nd Semester, Grades 9-12
- May 21, 2025 – End of 4th Quarter, Grades K-8
- May 21, 2025 – Last Day for all Students, Pre-K-11
- May 21, 2025 – Last Day for Elementary Teachers
- May 22, 2025 – Last Day for Secondary Teachers
- May 24, 2025 – Graduation, 9:00 AM, Cintas Center, Xavier University

**BOARD MEMBER COMMENTS**

Mr. Napier – He thanked South and Mrs. Ament for a great presentation. He also welcomed Diana Weeks as Assistant Treasurer.

Mrs. Berding-Miller – She thanked Mrs. Ament for the presentation and welcomed back Diana Weeks to Fairfield as Assistant Treasurer. She also said she is excited for the Fairfield Community Foundation and the Back to School Bash fund. She also stated to be safe as the end of the school year approaches.

Mr. Clark – He reminded everyone about the Arts Fair on May 4<sup>th</sup>. He welcomed back Diana Weeks and thanked Mrs. Ament and students for the presentation.

Mr. Begley – He stated he is excited for Jay and Diana to start and he is excited about the Fairfield Community Foundation collaboration with the Back to School Bash. He also mentioned the Senior Walk where Seniors go back to their Elementary School and walk the halls. He said enjoy that day.

25-42 **EXECUTIVE SESSION**

MOTION – Moved by Mr. Napier to recess to Executive Session at 7:41 p.m. to discuss the following:

The discipline of public employees 121.22 (G) (1)  
Court Action R.C.121.22 (G) (3) – Pending or Imminent Litigation  
Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Mrs. Berding-Miller

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier  
Nays: None  
Motion Carried: 4-0

The Board resumed the meeting at 8:23 p.m.

25-43 **ADJOURNMENT**

MOTION – Moved by Mrs. Berding-Miller to adjourn the meeting.

SECOND – Seconded by Mr. Napier

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier  
Nays: None

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Motion Carried: 4-0

The meeting was adjourned at 8:24 p.m. by the President, Mr. Begley.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Treasurer